

# STANFORD IN WASHINGTON D.C. SAFETY & SECURITY REPORT

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October 1, 2007

This report has been compiled in compliance with the US federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998 (formerly the Crime Awareness and Campus Security Act of 1990)

Safety on the Stanford in Washington D.C. (SIW) campus is a natural source of concern for students, parents and University employees. Education - the business of Stanford University - can take place only in an environment in which each student and employee feels safe and secure. Stanford recognizes this and employs a number of security measures to protect the members of its community. The local police force, and the students and employees themselves all share in the responsibility of making the SIW campus, specifically The Bass Center, a safe place to study, work and live.

## SECURITY

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### Police Protection

Stanford In Washington is under the jurisdiction of the 2<sup>nd</sup> District - Police Service Area of the Washington D.C. Metropolitan Police Department. The 2nd District police station is located at 3320 Idaho Avenue NW, Washington, D.C. The phone number is (202) 282-0070. All statistics at the close of this document are supplied by the Director of SIW's program. Crime statistics for the entire 2<sup>nd</sup> District of Washington DC are a matter of public record and are available at the Police website:

[http://mpdc.dc.gov/mpdc/cwp/view,a,1239,Q,544652,mpdcNav\\_GID,1535.asp](http://mpdc.dc.gov/mpdc/cwp/view,a,1239,Q,544652,mpdcNav_GID,1535.asp)

### Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the Director of Stanford in Washington, constitutes an ongoing or continuing threat to the community, a SIW wide "timely warning" will be issued. The warning may be issued through any means appropriate including: the Stanford in Washington website: <https://www.stanford.edu/dept/siw/cgi-bin/joomla/>, e-mail lists, flyers and phone calls. Anyone with information warranting a timely warning should report the circumstances to the Bass Center staff by phone or in person.

### Security and Access to Student Residences

The SIW Bass Center entrance doors have locking devices that can be opened by specially coded door cards issued to residents, and should be kept locked at all times. Exit-only doors cannot be opened from the outside. Most exterior doors have automatic closing devices. Student room doors can be locked or unlocked at the discretion of the occupant, and residents should keep their room doors locked at all times even if leaving the room for a short period of time. Security guards perform routine maintenance throughout the residences and respond to any reports of problems with locks and lights. The security guard is responsible for checking the doors each night to ensure all are secured. Residents should stop and question any stranger in the house (e.g., "Can I help you with something?") and notify the security guard immediately of any suspicious activity.

## REPORTING CRIME AND SUSPICIOUS ACTIVITY

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### Reporting Crime

All students, faculty, staff and visitors are encouraged to report all crimes and public safety related incidents to the police in a timely manner. **Anytime** you need **immediate** police, fire, or medical response, dial **9-1-1**. For a **non-emergency** police response on campus, dial (202) 715-7300

**Call 911** if you think a crime is in progress, which might be indicated by:

- A whistle, scream or call for help.
- A strange car repeatedly driving up and down the street.
- Seeing someone you don't know or recognize enter your neighbor's room or home, enter an office or lab with no apparent business or transaction, or loiter in a parking area or at a bike rack near your home, dorm, or work.

Remember that the police cannot be everywhere at once, and they depend on individuals in the community to assist them in crime prevention by reporting suspicious activities.

### Crime Reporting -- Important Telephone Numbers

Emergencies	911
2nd District Police non-emergency number	(202) 715-7300
Washington D.C. Program Coordinator, Janine Chen	(202) 332-6235

### Off-Campus Crime

When off-campus, all members of the Stanford community are encouraged to report all crimes and public safety related incidents to the local police agency in a timely manner. In case of an emergency, please call 911

University judicial policy applies year-round to all on-campus activities, and to any acts that threaten the safety and integrity of the University community regardless of where such acts occur.

### Location of Registered Sex Offender Information

The District of Columbia requires sex offenders to register with the police in the jurisdiction in which they reside. This information is available to the public at the police department. Class A Offenders information can be obtained on <http://www.mpdc.org/>

*The above was written in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act.*

## ALCOHOL, DRUGS, WORKPLACE VIOLENCE AND WEAPONS

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### University Policy on Controlled Substances and Alcohol

It is the policy of Stanford University to maintain a drug-free workplace on campus. The unlawful manufacture, distribution, dispensation, possession, and/or use of controlled substances or the unlawful possession, use, or distribution of alcohol is prohibited on the Stanford campus, in the work place, or as part of any University activities. The workplace and campus are presumed to include all Stanford premises where activities of the University are conducted. Violation of this policy will result in disciplinary sanctions up to and including termination of employment or expulsion of students. Violations may also be referred to the appropriate authorities for prosecution. This policy will be reviewed at least biannually. Please see Administrative Guide Memo 26.3 for the complete University Controlled Substance and Alcohol Policy [http://adminguide.stanford.edu/23\\_6.pdf](http://adminguide.stanford.edu/23_6.pdf)

The offices of the Dean of Students and Residential Education make available a detailed description of policies, applications, consequences of violation, criminal and civil liability, the role of residence staff, guidelines for event planners, and campus helping resources concerned with alcohol and its use on campus.

### Drug and Alcohol Abuse Education Programs

The Vaden Health Center provides a variety of education programs for drug and alcohol abuse prevention. Programs include educational activities, alcohol education seminars, individual consultation and an academic course. <http://vaden.stanford.edu/wellness/substanceAbuse.html>

### Drinking and Driving

Besides the legal risks, you could be putting the lives of your friends in danger by letting them drive after drinking. If you plan on using alcohol, you should always designate a driver who will not be drinking.

### University Policy on Violence in the Workplace

Stanford University strives to provide a safe environment in which to work; therefore, the university will not tolerate violence or threats of violence in any university facility where employees work. All weapons are banned from university premises unless written university policy gives permission. Employees who violate this policy will be subject to disciplinary action up to and including termination. Employees who intentionally bring false charges will also be subject to disciplinary action up to and including termination." Refer to Administrative Guide [http://adminguide.stanford.edu/23\\_9.pdf](http://adminguide.stanford.edu/23_9.pdf)

### Weapons on Campus

- All weapons are prohibited on the Stanford and Stanford Branch Campuses. Except for sworn police officers or federal law enforcement officials. In addition to firearms, most knives that are capable of inflicting death by stabbing and all straight razors are prohibited. It is a crime to possess a knife with a rigid blade length of over two and one-half inches, or any dirk, dagger, or ice pick.
- Weapons are also prohibited in the academic area and student residence areas.

## **CAMPUS SECURITY AUTHORITIES**

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The US federal law known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) requires "Campus Security Authorities" to report campus crime statistics to the Department of Education on an annual basis. At Stanford, the Department of Public Safety gathers and compiles the statistical information from all of the Campus Security Authorities.

"Campus Security Authorities," as specified by the Clery Act, include security and law enforcement officers; deans (or other senior student administrative personnel); coaches; residence hall staff; overseers and advisors to student clubs and organizations; and other campus officials who have "significant responsibility for student and campus activities," such as, but not limited to, student housing, student discipline and campus judicial proceedings. *Professional and pastoral counselors are exempt from the reporting requirement while working within the scope of a license or certification.*

Under the law, the Program Director of Stanford in Washington program is also considered to be campus security authority.

Campus Security Authorities provide STATISTICAL information only to the Stanford Department of Public Safety. This process ensures that the information provided to SUDPS does not include personal identifying information.

## **CRIME PREVENTION EDUCATION PROGRAMS**

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Crime prevention is a top priority. During orientation to Stanford In Washington, issues of general safety, student conduct, sexual harassment and substance abuse are reviewed.

# SEXUAL ASSAULT

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**Sexual Assault** is the commission of an unwanted sexual act, whether by an acquaintance or by a stranger, that occurs without indication of consent of both individuals, or that occurs under threat or coercion. Sexual assault can occur either forcibly and / or against a person's will, or when a person is incapable of giving consent. A person is legally incapable of giving consent if under 18 years of age; if intoxicated by drugs and/or alcohol; if developmentally disabled; or if temporarily or permanently mentally or physically unable to do so. Anyone can be the target of sexual assault, regardless of age, gender, race, ethnicity, sexual orientation, sexual history, or social class. There is no stereotypical victim or rapist. Acquaintances (people who know each other in some way) are involved in 67% rapes in America.<sup>1</sup> A Department of Justice study indicates that a woman has between a 20 and 25% chance of being sexually assaulted during her years at college<sup>2</sup>.

## Prevention - Evaluate and Communicate Your Intentions

It is important that you decide for yourself what you want to happen in intimate situations. Both women and men should consider the following:

- Pay close attention to what is happening around you. Clearly communicate your desires, limits, and intentions to your date, partner, or friend.
- Intercourse constitutes rape when a person is under the influence of any intoxicating or controlled substance and is thereby prevented from giving informed consent. Be aware that alcohol and other drugs can impair your judgment, and make you slow or unable to react to unwanted sexual contact or escape from a dangerous situation.
- Consent is "positive cooperation in an act or attitude pursuant to an exercise of free will."
- Previous sexual contact, regardless of frequency, does not constitute consent for sexual activity in the present or future. A current or previous dating relationship does not constitute the basis for implied consent either.
- Do not assume that sexual intercourse is permissible if a person is dressed in a certain way.
- Being turned down for sexual activity is not necessarily a personal rejection.
- "No" means "No."

## Prevention - Education

- **Stanford Sexual Assault Prevention Programs** works to prevent sexual violence and harassment through education, awareness, and skill building. Programs include educational seminars, resource information and referral, and the new student orientation theatrical production *Real World: Stanford*.  
<http://vaden.stanford.edu>
- **The Health Library** is a comprehensive resource center that contains journals, books, and videos on a wide range of contemporary college health issues including sexual assault.
- **Self-Defense Workshops** -- Student instructors teach co-ed self-defense workshops on campus. Classes are two hours long and cover physical and verbal tactics for preventing sexual assault.  
<http://vaden.stanford.edu>
- **Stanford Health Improvement Program (HIP, 723-9649)** – At various times throughout the calendar year, HIP offers classes and seminars for university employees in personal safety and self-defense.  
<http://hip.stanford.edu/>

## If You Have Been Sexually Assaulted

The first priority is your immediate safety. Don't be afraid to seek medical attention or ask for help. You have options. You are strongly encouraged to seek professional assistance and guidance.

## If You Need Medical Attention

- *For life threatening conditions,*
  - Call 911 - or -
  - Go to the nearest hospital Emergency Department.

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<sup>1</sup> 2005 National Crime Victimization Survey

<sup>2</sup> Fisher et al., 2000

*Please Note: Medical Personnel in the US are required by law to make a report to the appropriate law enforcement agency when treating injuries resulting from any violent criminal act. Seeking medical treatment does not obligate the injured person to report sexual assault or file charges.*

### **If You Aren't Sure What to Do - Explore Your Options**

A person who has experienced a sexual assault is encouraged to obtain information, support and counseling. Counselors at a variety of agencies, both on and off campus, can help a person decide which steps to take such as: seeking medical attention, preserving evidence, obtaining counseling, or reporting to the police. Remember -- you are not to blame. No one deserves to be assaulted.

The University will make every effort reasonably possible to preserve an individual's privacy and protect the confidentiality of information. The degree to which confidentiality can be protected depends upon the professional role of the person being consulted. An individual may speak confidentially with certain persons in legally protected roles. These confidential resources include: counselors at the YWCA Sexual Assault Center at Stanford, the Help Center, Counseling and Psychological Services (CAPS), medical clinicians and clergy. State law permits law enforcement authorities to keep confidential the identity of a person officially reporting a sexual assault. The Stanford Department of Public Safety maintains such confidentiality.

- Students, faculty and staff may consult the following **confidential** resources:
  - **The YWCA Sexual Assault Center at Stanford**  
[http://ywca-sv.org/programs/rape\\_crisis\\_center.php](http://ywca-sv.org/programs/rape_crisis_center.php)
    - ✓ The YWCA Sexual Assault Center at Stanford is located on the first floor of the Health Center and serves faculty, staff, students, spouses and anyone needing help.
    - ✓ Assistance is available 24-hours a day via a telephone.
    - ✓ The YWCA helps coordinate access to a wide range of campus services related to the aftermath of an assault, such as medical assistance, law enforcement, legal and judicial services, and emotional/spiritual support.
  - **Office of Religious Life** <http://www.stanford.edu/group/religiouslife/>
  - **University Ombudsperson** <http://www.stanford.edu/dept/ombuds/>
    - ✓ Stanford's Ombudsperson can assist students, staff, and faculty with information and assessment of options regarding employment, housing, and other University needs following an incident.
  
- Students may consult the following **confidential** resources:
  - **Counseling and Psychological Services** <http://vaden.stanford.edu/caps/>
  - Medical clinicians at **Health Services** <http://vaden.stanford.edu/>
  
- Faculty and staff may consult the following **confidential** resources:
  - **Help Center** <http://www.stanford.edu/dept/helpcenter/>
  - Personal physicians.
  
- Other Campus Resources
  - **Judicial Affairs Office** <http://www.stanford.edu/dept/vpsa/judicialaffairs/about/welcome.htm>  
This office can help you explore potential university judicial disciplinary actions that could follow a sexual assault incident in compliance with the Stanford Judicial Charter, which governs internal disciplinary sanctions and procedures.
  - **Residential Education** <http://www.stanford.edu/dept/resed/>

### **University Sanctions Against Sexual Assault and Sexual Harassment Offenders**

- For students, an incident of sexual assault could be a violation of the Fundamental Standard. The process and procedures governing student disciplinary cases are found in the Student Judicial Charter of 1997, <http://www.stanford.edu/dept/vpsa/judicialaffairs/judicialprocess/sjc1997.htm>. The Judicial Affairs Office (JAO) will investigate formal complaints of sexual assault and sexual misconduct. The JAO will file disciplinary charges if evidence supports the allegation. For proved violations, possible sanctions range from censure to expulsion from the University. Furthermore, after an alleged sex offense has occurred, Stanford will change a survivor's academic and living situation if he or she requests it and the request can be reasonably accommodated. The accuser and the accused are entitled to due process, including the right to be accompanied by a person of his or her choice at all stages of the disciplinary process and the right to the same information regarding the outcome of the disciplinary proceedings.

- For Stanford University faculty and staff, possible sanctions for proved violations range from censure to dismissal from the University.
- In some cases, sexual assault also may constitute sexual harassment. See Administrative Guide Memo 23.2, [http://adminguide.stanford.edu/23\\_3.pdf](http://adminguide.stanford.edu/23_3.pdf) for the procedures to follow to make a complaint of sexual harassment. For more information, please refer to the Stanford University Sexual Harassment Homepage at <http://harass.stanford.edu>

### **Reporting a Sexual Assault to the Police**

We encourage people to report sexual assaults to the police. Reporting a sexual assault to the police may seem intimidating, but you don't need to feel scared or embarrassed. Explore your options with someone from the YWCA before contacting the police. Bring a friend or advocate with you when you speak with the police. Reporting a crime can help you regain a sense of personal power and control.

Contact the local police department

- For a sexual assault that occurs on a Stanford branch campus
- For an off-campus sexual assault

*This sexual Assault Section was written in compliance with the 1992 Higher Education Amendments, which has mandated requirements for preventing, reporting, and investigating sex offenses that occur on campus. Portions of this section were taken from Administrative Guide Memo 23.3 Sexual Assault.*

## **AVAILABILITY OF THE ANNUAL SAFETY AND SECURITY REPORT**

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Each year email notification is made to all enrolled students and employees that provide the web site to access this report. Availability of the print version is also communicated to the community through the same means. Prospective student and employees are informed of the report and how it may be requested. The report is also made available to the general public upon request at no charge.

## **JEANNE CLERY ACT CRIME STATISTICS**

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The procedures for preparing the annual disclosure of crime statistics include: (1) collecting and reporting statistics on crimes committed on the Bass Center property from the Metropolitan Police Department for the District of Columbia; and (2) compilation of incident reports filed with SIW security authorities. Crime statistics reported to any of these sources are included in the Clery Act report for the calendar year in which the crime was reported. In addition to this report, the statistics are reported by the Stanford Clery Coordinator to the Department of Education with the Stanford in Washington Program listed as a branch campus.

# CRIME STATISTICS

In compliance with the Federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998 (formerly the Crime Awareness and Campus Security Act of 1990), the following page contains reported crime statistics for the most recent three-year period for the Stanford in Washington campus, including incidents reported to the local Police. PLEASE NOTE: all statistics below were compiled and supplied by the Director of Stanford in Washington. Visit Stanford Department of Public Safety's web site for more information: <http://police.stanford.edu>.

## Definition of Locations and Crime Categories

<b>Locations</b>
<b>Campus:</b> Statistics include the academic and research areas, all student / staff residences on campus. <b>Dorm:</b> statistics are a subset of the campus statistics and consist of all student residences and their immediately associated outside pedestrian areas.
<b>Non-campus</b> statistics consist of off-campus buildings and property owned or controlled by Stanford University.
<b>Public property</b> statistics consist of streets, sidewalks, and parking facilities contiguous to, but not within, the campus. These statistics are provided voluntarily by surrounding agencies.
<b>Crime Categories</b>
<b>Homicide: Murder / Non-negligent Manslaughter:</b> The willful killing of one human being by another. <b>Negligent Manslaughter:</b> The killing of another person through gross negligence.
<b>Forcible sex offenses:</b> Any sexual act directed against another person, forcibly or against that person's will. Includes forcible rape (totalled separately), forcible sodomy, sexual assault with an object, and forcible fondling.
<b>Non-forcible sex offenses:</b> Unlawful non-forcible sexual intercourse. Includes incest and statutory rape.
<b>Sex Offenses Reported to University Counselors:</b> This category includes incidents reported to University officials, regardless of where they occurred, in which the victim chose not to file police reports.
<b>Robbery:</b> The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
<b>Aggravated assault:</b> An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)
<b>Burglary: Structures</b> - the unlawful entry into a building or other structure with the intent to commit a felony or a theft. <b>Vehicles</b> - the unlawful entry into a locked vehicle with the intent to commit a felony or a theft.
<b>Theft: Motor vehicles</b> – the theft of a motor vehicle, including automobiles, trucks, motorcycles, golf carts and mopeds. <b>Bicycles</b> – the theft of any bicycle, regardless of value. May include bicycles taken during the commission of a burglary.
<b>Arson:</b> Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, or personal property of another.
<b>Hate Crimes:</b> Any of the above listed crimes and any other crime involving bodily injury reported to local police agencies or to a campus security authority in which the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability of the victim.
<b>Arrest:</b> A person (juveniles included) taken into custody (jail) or a citation issued for violation of liquor, drug or weapons laws (defined below). <b>Disciplinary Referral:</b> The referral of any person to any campus official who initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction. If both an arrest and disciplinary referral are made, only the arrest is counted.
<b>Liquor Laws:</b> The violation of laws prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages. Driving under the influence and drunkenness violations are excluded.
<b>Drug Laws:</b> Violations of laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).
<b>Weapons Laws:</b> The violation of laws prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, knives, explosives, or other deadly weapons.

# STANFORD IN WASHINGTON, D.C.



## Contact Information:

Stanford in Washington  
 2661 Connecticut Avenue, N.W.  
 Washington, DC 20008  
 Telephone: (202) 332-6235  
 Web site: <http://www.stanford.edu/dept/siw>

## Local Law Enforcement Agency

Washington, D.C. Metropolitan Police Dept.  
 2<sup>nd</sup> District 3320 Idaho Avenue, N.W.  
 Washington, D.C. 20016  
 Telephone: (202) 715-7300  
 Web site: <http://mpdc.dc.gov>

CRIME	2004				2005				2006			
	Campus	*Dorms	Non - Campus	Public Property	Campus	*Dorms	Non - Campus	Public Property	Campus	*Dorms	Non - Campus	Public Property
<i>(See previous page for definitions of locations and crime categories)</i>												
Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
<b>Sex Offenses Reported to the Police</b>												
Forcible Offense (Total)	0	0	0	0	0	0	0	0	0	0	0	0
<i>Forcible Rape</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Forcible Fondling</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Other Forcible Offenses</i>	0	0	0	0	0	0	0	0	0	0	0	0
Non-Forcible Offense (Total)	0	0	0	0	0	0	0	0	0	0	0	0
<i>Incest</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Statutory Rape</i>	0	0	0	0	0	0	0	0	0	0	0	0
<b>Sex Offenses Reported to University Counselors</b>												
<i>Forcible</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Non-Forcible</i>	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	2	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary (Total)	0	0	0	0	0	0	0	0	0	0	0	0
<i>Burglary - Structures</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Burglary - Vehicles</i>	0	0	0	0	0	0	0	0	0	0	0	0
Theft - Motor Vehicles	0	0	0	0	0	0	0	0	0	0	0	0
Theft - Bicycles	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
<b>Arrests</b>												
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
<b>Disciplinary Referrals</b>												
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
<b>Hate Crimes</b> 2006 – No reportable hate crimes reported. 2005 – No reportable hate crimes reported. 2004 – No reportable hate crimes reported.												
<i>Crimes reported in the Dorms are included in the "Campus" category.                  ** Crime statistics not provided by local law enforcement</i>												