

Approaching Stanford Schedule

Mailings, Emails, and the Summer To-Do List for Incoming Transfers

This schedule outlines the major mailings and emails that you will receive throughout the summer. Please pay close attention to these mailings and emails when you receive them, as they are essential to your transition process. Use the Summer To-Do List to keep track of key deadlines and items that require action on your part.

All mailings will be sent to your “Mailing Address” as it is listed in Axess (<http://axess.stanford.edu>). If your mailing address changes at any time, including this summer and throughout your time at Stanford, update this information immediately in Axess. Emails will be sent to your @stanford.edu email account; thus, it is critical that you check this account often, particularly on the dates of scheduled emails. (Refer to pages 10 and 72 in the *Approaching Stanford* handbook for more information about Axess and using your @stanford.edu email account.)

If you are missing any materials or if you have not received a particular mailing within seven days of the scheduled mailing date (two weeks for international addresses), first check the Transfer Page of the Undergraduate Academic Life website (<http://transfers.stanford.edu>) for information about any changes to the mailings. Then, if any questions remain, contact the Approaching Stanford team, which is part of Undergraduate Advising and Research (UAR), either by email or phone.

CONTACT INFORMATION

Email: frosh@stanford.edu

Use your @stanford.edu email account to send your inquiries.

Phone: (650) 72-FROSH or (650) 723-7674

From mid-June through mid-September, this phone line is answered by the Freshman Transition Coordinators, the team of student staff members in UAR who are integral to the implementation of Approaching Stanford and New Student Orientation.



Monday, June 13

First Approaching Stanford Mailing

- Letter from Vice Provost Harry Elam
- Approaching Stanford Schedule
- *Approaching Stanford: A Handbook for Entering Students*
The handbook will answer many questions about your transition to Stanford. Read pages 2-3 and the "Approaching Your Forms" section before you begin the online Approaching Stanford forms.
- Arrival Dates for Incoming Students/Big Game postcard
- Stanford Pre-Orientation Trips (SPOT) brochure
- Transfer Visit Day information

Friday, June 24

Health Care Information Email

Contains information about Vaden Health Center services, Cardinal Care (the student health insurance plan), and the online health forms.

Friday, June 24

Three Books Mailing

Read these books prior to your arrival on campus. During NSO, you will participate in a moderated conversation with the authors and a group discussion with your dorm, so come to campus with your thoughts and questions.

- *March*, Geraldine Brooks
- *The Violence of Peace: America's Wars in the Age of Obama*, Stephen Carter
- *One Bullet Away: The Making of a Marine Officer*, Nathaniel C. Fick

Monday, July 11

Send-Off Party Invitation

Send-off parties are happening around the globe this summer. Follow the link in the invitation(s) to find the party that is closest to you.

Tuesday, July 12 (by 5:00 p.m.)

Approaching Stanford Forms Deadline

Instructions appear on pages 9-16 in *Approaching Stanford*.

Wednesday, July 13

Parents Mailing

Sent to the parents/guardians entered on Form 3.

- Letter from Koren Bakkegard, Associate Dean
- *A Guide for Parents* brochure
- Information about Cardinal Care health insurance
- Class Banner and Parent Dinner with the Provost flyer
- Stanford Guest House brochure

Mid-July

Stanford Associated Religions Outreach

If you indicate your religious affiliation on Form 12, you will be contacted by an SAR group with information about programs and resources.

Monday, July 18

The Arts Guide Email

Multimedia introduction to the arts at Stanford.

Monday, July 25

Information About Sexual Assault and Relationship Abuse Resources Email

Provides information about education, prevention, and response resources for student safety.

Sunday, July 31

Vaden Health Forms Deadline

Instructions appear on page 17 in *Approaching Stanford*.

Monday, August 1

Axess opens for Autumn Quarter Enrollment

Course enrollment for Autumn Quarter opens in Axess (<http://axess.stanford.edu>). Refer to page 27 in *Approaching Stanford* for guidance specific to transfers for enrolling in Autumn Quarter classes. The Transfer Advising Coordinator, Sally Mentzer, will also send an email on this date with additional information.

Monday, August 1

Stanford Introductory Studies Email

Explains the processes for enrolling in required and elective courses offered through SIS for Autumn Quarter. A link to the online *Stanford Introductory Seminars Course Catalog* is included.

Friday, August 12

Transfer Visit Day

Refer to the information included in the first Approaching Stanford mailing for details about this optional event.

Monday, August 22

University Bill Notification Email

Your University bill will be available to view online through Axess. Payment is due September 15.

Friday, August 26

Housing Information and Welcome Email

Includes your first-year housing assignment and welcome messages from the directors of Student Housing and Residential Education, and from your Resident Fellow.

Thursday, September 1

Move-In Reminders Email

Contains important information about Tuesday, September 20, the first day of NSO.

SUMMER TO-DO LIST

- Read the *Approaching Stanford* handbook.
- Visit <http://transfers.stanford.edu> and check your @stanford.edu email frequently.
- Determine if you should take an online Language Placement Test and, if so, note the test date. (See page 33 of *Approaching Stanford*.)
- Enjoy reading the *Three Books*, mailed on June 24.
- Register to attend Transfer Visit Day by July 6.
- Submit your Approaching Stanford forms online by 5:00 p.m. on July 12.
- Submit the Vaden health forms online by July 31.
- Set up Direct Deposit and ePay accounts. (See pages 68-70 of *Approaching Stanford*.)
- If you wish to enroll in Autumn Quarter classes before you arrive on campus, contact Sally Mentzer with your proposed study list. Axess opens for enrollment on August 1, but you must first connect with Sally to have your enrollment hold lifted. (See page 27 of *Approaching Stanford*.)
- Attend to emails from SIS. They may prompt you to take action for enrollment in Autumn Quarter SIS courses.
- Read the *IntroSem Course Catalog* and review the steps to apply.
- Pay your University bill and, if applicable, waive coverage under Cardinal Care in Axess by September 15. (See page 62 of *Approaching Stanford*.)
- Order a parking permit online if you plan to park a car on campus for the year.
- Pack and head to campus. NSO begins on September 20. Review the packing guidelines in *Approaching Stanford* and *A Student's Guide to Sustainable Living at Stanford* online before you pack. If your family will have a car on campus on September 20, remember to print and bring the parking pass and driving directions.

FOR QUESTIONS ABOUT...

Approaching Stanford, including mailings/emails, what you have read in the *Approaching Stanford* handbook, completing the Approaching Stanford forms, action items and deadlines for incoming students, housing options, enrollment verifications, what to pack, New Student Orientation, extracurricular activities, or anything else related to student life, refer to the Frequently Asked Questions on <http://transfers.stanford.edu>, call the Approaching Stanford staff in UAR at (650) 72-FROSH, or send an email to frosh@stanford.edu from your @stanford email account.

Academics, browse the Undergraduate Academic Life website at <http://undergrad.stanford.edu>. Here you will find information about curricular opportunities and academic support and learn about research opportunities, scholarships, and fellowships. You may contact Sally Mentzer, the Transfer Advising Coordinator in UAR, with your academic questions during the summer at smentzer@stanford.edu. You will meet your Pre-Major Advisor during NSO and your Academic Director in early Autumn Quarter.

International Student Orientation (ISO) and visa matters, refer to the Bechtel International Center website at <http://icenter.stanford.edu>.

Services and resources provided to students with disabilities during the academic year, contact the Office of Accessible Education at (650) 723-1066 or TTY (650) 723-1067. For accommodations needed during NSO (either for students or accompanying family members) email frosh@stanford.edu.

The University billing process and financial aid disbursements, contact the Student Services Center at (866) 993-7772 or (650) 723-7772.

Vaden Health Center medical requirements, online health forms, health services, or health insurance waivers and coverage, please contact Vaden Health Center at (650) 498-2336, vaden-emr@stanford.edu, or go to <http://vaden.stanford.edu>.