

2012 CTL Teaching Conference and Speaker Grants

Faculty and departments are invited to submit requests to support attendance at conferences on teaching and learning and/or to bring speakers to campus who will present on teaching and learning topics relevant to your discipline. Requests are accepted on a rolling basis throughout the year as long as funds remain to support such efforts.

For requests to attend a conference (500 words or less):

1. A brief description of conference (web link if available), the topic or topics you are interested in, and your role (support is available to attend either as a participant or as a presenter).
2. Overview of what you hope to learn and how you expect this experience to impact your teaching at Stanford. Though not required, a plan to later share your experience with colleagues on campus (e.g., lead a discussion, participate in a teaching lunch, run a workshop) will strengthen your request.
3. A budget request up to \$1,000 (more can be considered in special circumstances). CTL will reimburse for expenses such as travel, lodging, or conference registration. All arrangements (e.g., registrations, reservations, etc.) will be made by the requestor. Cost-sharing is encouraged!

For requests to bring a speaker to campus (500 words or less):

1. A brief description of the person you wish to invite, the purpose for the presentation, and the intended audience. If available, a copy or link to the presenter's bio and website is very helpful.
2. CTL will be happy to co-host the event with you and, as relevant, may be able to help with advertising or other limited logistics. Let us know how we can help.
3. A budget request up to \$2,500. CTL funds can be used to help support speaker travel and lodging, an honorarium, event videography, campus space charges, or other relevant expenses. With limited exceptions, it is expected that the department host will handle most, if not all, logistics and funds will be transferred to the department for that purpose.

For more information, or to submit a request, please contact the CTL staff member below who is most closely aligned with your discipline.

Humanities

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