

# Request to Permanently Withdraw from Degree Program

**Submit in person to:**

Student Services Center  
Tresidder Memorial Union, 2nd Floor  
Monday - Friday, 9 a.m. - 5 p.m.  
<http://helpsu.stanford.edu/?pcat=ssc>

**Mail or fax to:**

Office of the University Registrar  
Stanford University  
630 Serra Street, Suite 120  
Stanford, CA 94305-6032  
Fax: (650) 725-7248

Please type or print

Last or Family Name				First				Middle			
Stanford Student Number				Phone Number (including area code)				Email Address			

**Instructions:**

By signing and submitting this form, you are requesting that the Office of the University Registrar permanently withdraw you from your requested degree program on the date indicated. You are acknowledging that should you decide to return to the indicated degree program in the future you will have to apply for reinstatement and pay the necessary reinstatement fee(s).

You should discuss your plans with your department student services officer and advisor. International students holding F-1 or J-1 visas should discuss whether filing this form will affect their visa status in any way.

**I hereby request to permanently withdraw from my degree program effective immediately on the date indicated below.**

Last date of attendance: \_\_\_\_\_

Indicate the degree(s) and program(s) for which you are requesting permanent withdrawal from below (check all that apply):

Department(s)	
<input type="checkbox"/> M.A./M.S./M.F.A./M.A.T./M.L.A. _____	<input type="checkbox"/> J.D. <input type="checkbox"/> J.S.M.
<input type="checkbox"/> Engineer _____	<input type="checkbox"/> L.L.M. <input type="checkbox"/> J.S.D.
<input type="checkbox"/> Ph.D. _____	<input type="checkbox"/> M.D. <input type="checkbox"/> M.B.A.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature of Departmental Graduate Studies Administrator \_\_\_\_\_ Date \_\_\_\_\_

Bechtel International Center (for F-1 and J-1 visa holders only) \_\_\_\_\_ Date \_\_\_\_\_

Registrar's Office: Signature of Graduate Degree Progress Administrator \_\_\_\_\_ Date \_\_\_\_\_