

HOW TO ENROLL IN TGR COURSES

1. Click the *Shop for a Class* link on the Build Study List page.
2. On the Class Search page, select the *Subject Area*.
3. Enter the *Catalog Number* of the class you wish to enroll in - 801 or 802.
4. Check the *Include Individual Study Instructor Sections* box. You must check this box to find the correct section to enroll in.
5. Enter part or all of *Instructor Last Name* or *Instructor First Name*, or leave blank to see all instructor sections.
6. Click the *Search* button (you may need to scroll down in order to see the button.)

Institution:	STANFORD UNIVERSITY							
Term:	2001-2002 Autumn							
Subject Area:	HISTORY - History							
Catalog Number:	802							
Open Only:	<input checked="" type="checkbox"/>							
Title:								
Component:								
Include Individual Study Instructor Sections:	<input checked="" type="checkbox"/>							
Course Career:								
University Requirement Satisfied:								
Class Days:	Mon	Tue	Wed	Thu	Fri	Sat	Sun	<input checked="" type="radio"/> Include
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="radio"/> Exclude
Instructor First Name:								
Instructor Last Name:	KENNEDY							
Campus:								
Location:								
Session:								
<input type="button" value="Search"/> <input type="button" value="Reset"/>								

7. Scroll through the results to find the desired section and click the *Add to Study List* link. If the instructor section does not appear, please contact the appropriate academic department.

Selection Result: 1 matching classes found								
Class Nbr	Subject/Catalog Nbr	Title	Section	Comp	Status	Avail	Wait	
1830	HISTORY 802	TGR Dissertation	20	T/D	Open	999	0	
	Location: TBA	TBA 1:00AM - 1:00AM	Kennedy, David M					
		Details	Add to Study List					

8. Axxess will return you to the Build Study List page, where you will see that the class has been added to your list. You may then click on *Add Additional Class to Study List* to continue building your list, or you may click on *Proceed to Step 3* to submit your request.