

Change of Dissertation Adviser or Reading Committee Member



Stanford University

Please address questions concerning this form and submit the completed form to your home department.

Instructions:

This form is to be submitted by the student to the department graduate studies administrator to request approval for a change of dissertation adviser or an addition/deletion of a doctoral dissertation reading committee member.

Enter every member of your committee, including members to be added or deleted, on the appropriate line.

A signature is required only from a member being added. A signature is also required from the department chair of the Ph.D. major department and from the student.

Policy:

Students who wish to make a change in their dissertation reading committee or to their dissertation adviser must complete this form. If the addition of a committee member involves a non-Academic Council member they must instead complete a Petition for Non-Academic Council Doctoral Committee Members form. If the doctoral dissertation adviser is no longer a current member of the Academic Council, then the appointment of a doctoral dissertation co-adviser, who is on the Academic Council, is required.

The Doctoral Dissertation Reading Committee consists of the principal dissertation adviser and two other readers. At least one member must be from the student's major department. Normally, all members are on the Stanford Academic Council. The reading committee must conform to University regulations at the time of degree conferral.

Exceptions allowing two non-Academic Council members on the dissertation reading committee when a member of the committee becomes emeritus may be granted by the department chair through the Petition for Non-Academic Council Doctoral Committee Members.

Deadlines:

Changes in the composition of the reading committee must be approved prior to submission of the dissertation via the Change of Dissertation Adviser or Reading Committee Member form.

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Student Information:

Last or Family Name First Middle

Stanford Student Number (8 digits, first digit is 0) Department Name Email Address

Title of Dissertation Expected Date for Dissertation Submission

Dissertation Adviser or Reading Committee Composition: enter all members; signatures required only for added members.

Add Delete No Change:

Current Adviser or New Adviser if change is being made (print name) Department

Signature (required for addition) Email Address (required)

Add Delete No Change:

Former Adviser (if applicable; print name) Department

Signature (required for addition) Email Address (required)

Add Delete No Change:

Co-Adviser (if applicable; print name) Department

Signature (required for addition) Email Address (required)

Add Delete No Change:

Reader (print name) Department

Signature (required for addition) Email Address (required)

Add Delete No Change:

Reader (print name) Department

Signature (required for addition) Email Address (required)

Add Delete No Change:

Reader (print name) Department

Signature (required for addition) Email Address (required)

Add Delete No Change:

Reader (if applicable; print name) Department

Signature (required for addition) Email Address (required)

Signatures and Approvals

Signature of Department Chair Date

Signature of Student Date

Name of Departmental Administrator Date of Access input