

Coterminal Course Approval Form

Submit in person to:

Student Services Center
Tresidder Memorial Union, 2nd Floor
Monday - Friday, 9 a.m. - 5 p.m.
<http://helpsu.stanford.edu/?pcat=ssc>

**Mail or fax to:**

Office of the University Registrar
Stanford University
630 Serra Street, Suite 120
Stanford, CA 94305-6032
Fax: (650) 725-7248

Information and Instructions:

All course enrollments must be designated towards a specific degree program (e.g., undergraduate or graduate). Designating courses in this way allows the Office of the University Registrar and academic departments to accurately monitor progress towards the minimum university requirements for each degree. Courses cannot be transferred once the undergraduate degree has been conferred.

Please print clearly or type. Failure to complete any, or part, or the items listed below will delay the review of your request.

Last or Family Name

First

Middle

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Phone Number

Email Address

Undergraduate Major A

Undergraduate Major B (if applicable)

Undergraduate Major C (if applicable)

Coterminal Graduate Department

Signatures: Student: By signing below, I certify that the information contained on this petition form and all supporting documentation is true and accurate. I understand that misrepresentation(s) of fact and/or circumstance(s) may give rise to a complaint being filed with the Judicial Affairs Office for investigation as possible violation(s) of the Fundamental Standard.

Student Signature

Date

Administrator (Undergraduate Major A Department)

Date

Administrator (Undergraduate Major B Department)

Date

Administrator (Coterminal Graduate Department)

Date

REGISTRAR USE ONLY

Approved Denied Postponed Notified (date) _____

Reason for Postponement/Delay/Referral: _____

