



Stanford University

Procedures for Coterminal Students

APPLICATION AND ADMISSION

- 1 Applications for admission to a coterminal program must fulfill the following conditions:
 - 1.1 Applicants must have earned a minimum of 120 units toward graduation (UTG) as shown on the undergraduate unofficial transcript. This includes allowable Advanced Placement (AP) and transfer credit.
 - 1.2 Applicants must submit their application no later than the quarter prior to the expected completion of their undergraduate degree. This is normally the Winter Quarter prior to Spring Quarter graduation.
 - 1.3 Applicants must meet the requirements and deadlines established by the department or program to which they are applying.
- 2 Departments or programs must admit coterminal applicants and submit the completed and approved "Application for Admission to Coterminal Master's Program" to the Graduate Admissions Office (GAO) no later than the quarter prior to the expected completion of the undergraduate degree.
 - 2.1 Coterminal students will be permitted to count coursework taken in the two quarters immediately prior to their first graduate quarter toward their graduate degree.
 - 2.2 Effective with the first graduate quarter, the coterminal student will be assigned to the appropriate student group (undergraduate or graduate) following the rules under "Tuition Assessment" below.
 - 2.3 Students may defer admission to the coterminal program to a later quarter as long as they still meet all University and departmental requirements for coterminal admission.

TUITION ASSESSMENT

- 3 In most cases, coterminal students will be assessed the undergraduate tuition rate for 12 quarters.
 - 3.1 For students with transfer credit (not AP or other test credit), 15 transfer units equals one Stanford quarter; 30 units equals two Stanford quarters, 45 equals three transfer quarters, 60 units equals four transfer quarters, 75 units equals five transfer quarters, and 90 units equals six transfer quarters. For students who entered Stanford as freshmen, a maximum of 45 transfer units (three transfer quarters) can be used toward the 12 quarters of the undergraduate tuition status. For students who entered as transfer students, a maximum of 90 units (six transfer quarters) can be used toward the 12 quarters of the undergraduate tuition status.
 - 3.2 For students with Stanford Summer Session units, 15 units equals one Stanford quarter, 30 units equals two Stanford quarters, 45 or more units equals three Stanford quarters.
- 4 In most cases, coterminal students will be changed to the graduate coterminal student group in the 13th quarter and will be assessed either the regular graduate tuition rate or the graduate Engineering tuition rate.
 - 4.1 Starting in the 13th quarter, coterminal students will be able to enroll at the 8, 9, 10 unit rate and be certified as full-time with a minimum enrollment of 8 units.
- 5 Students who receive RA or CA/TA awards from the department prior to the 13th quarter will be changed to the graduate coterminal student group and will be assessed the applicable tuition rate for the quarter they have the RA or CA/TA award.
 - 5.1 Students must have completed 180 units to be eligible for an RA or CA/TA award. Advanced placement and transfer units may be used towards the 180 units, subject to the University's policies regarding the acceptance of external credit.
 - 5.2 Students with RA and CA/TA awards should enroll at the 8, 9, 10 unit tuition rate.
 - 5.3 Once students have moved to the graduate coterminal student group, they may not move back to the undergraduate coterminal student group even if they no longer have an RA or CA/TA award.

- 6 Students who have fewer than 12 quarters at Stanford but who want to enroll at the 8, 9, 10 unit graduate tuition rate may request to be moved to the graduate coterminal student group under the following conditions:
 - 6.1 They must have completed 180 units. This includes transfer credit but not AP and other external test credit.
 - 6.2 Once students have moved to the graduate coterminal student group, they may not move back to the undergraduate coterminal student group.

ACADEMIC PROGRESS

- 7 Coterminal students' academic progress will be monitored using the undergraduate degree progress standards until the student has earned 180 undergraduate units. In the quarter after 180 undergraduate units have been earned, the student's degree progress will be evaluated using the graduate degree progress standards.
 - 7.1 Once the coterminal student is subject to graduate degree progress standards, all courses taken during a quarter, whether enrolled in the undergraduate or graduate career, will be used to evaluate graduate minimum progress.

ADDITIONAL INFORMATION

- 8 Students admitted to a coterminal program need to be aware of the following factors regarding their coterminal status:
 - 8.1 Undergraduate financial aid will be available for 12 quarters unless the student receives an RA or TA award or another type of graduate award prior to the 13th quarter.
 - 8.2 Students in the undergraduate coterminal student group will be assessed at the undergraduate tuition rate.
 - 8.3 Students in the undergraduate coterminal student group are subject to the 20-unit maximum enrollment per quarter.
 - 8.4 Once students have moved to the graduate coterminal student group, they may not move back to the undergraduate student group.
 - 8.5 Students in the graduate coterminal student group will be assessed at either the graduate or Engineering tuition rate depending on their graduate program.
 - 8.6 Students in the graduate student coterminal group will be assessed additional graduate or Engineering tuition on a per-unit basis beginning with the 19th unit.
 - 8.7 Coterminal students are still covered by the four-year guarantee of housing for undergraduates.
 - 8.8 Coterminal students who have assistantships or fellowships are eligible for the health insurance subsidy.
 - 8.9 Coterminal students are not eligible for the Permit to Attend (PTA), Permit to Attend for Services Only (PSO), or 13th Quarter tuition rates. These are tuition rates that are available only to undergraduates.