

# WORKSHEET FOR AXESS APPLICANTS

Use the following worksheet to have all your information ready before you log on to the Axess website (<http://axess.stanford.edu>) to enter your choices into the 2009-2010 Student Housing Draw. Students applying for pre-assignment or residence staff positions should apply for housing through the Draw until pre-assignment or a staff position are confirmed. Applications will be accepted in Axess beginning April 22, 2009.

## Draw Number Tier Selection

Stanford Undergraduate students can choose to draw in one of 3 separate tiers each time they enter the Undergraduate Draw. The groupings of tier numbers are as follows: 1-1000 (tier 1); 1001-2000 (tier 2); and 2001-3000 (tier 3). In the three years which upperclassmen draw for housing, students must choose tier 3 at least once, and can only choose tier 1 at most one time. Students drawing for housing for their sophomore year (current freshmen) can only choose tier 2 or 3. If you are drawing in a group, every member of the group must draw from the same tier.

Enter Tier Number:

## Group Information

Group name and password cannot be the same. Each must be five to seven characters long and no symbols are allowed. In the password, letters are case sensitive. See Group Applicants ([www.stanford.edu/dept/rde/shs/ugrad/group\\_app\\_09.htm](http://www.stanford.edu/dept/rde/shs/ugrad/group_app_09.htm)).

Group Name:

Password:

Group Member Names: *(You can choose up to seven other people.)*

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_

Do all the members of my group have the same guaranteed and tier status as I do? **Y / N** *(circle one)*

### Group Retention

I would rather be assigned to housing lower on my list of choices than be split from my group. **Y / N** *(circle one)*

If yes, indicate through which choice number you want to be kept together. *(up to 73):* \_\_\_\_\_

### Gender Neutral Housing

If I am assigned to a residence with the Gender-neutral option (Mirrielees, Castaño, Terra, Suites, Narnia or EBF), I would like to share a room with a member of my group of the opposite gender. **Y / N** *(circle one)*

## Special Program Houses

Certain houses—with different themes, concentrations, and methods of management—offer residence space based on special criteria to students who demonstrate a specific interest in their program. It is important to know that students who sign up for theme, focus, or co-op houses must meet the eligibility requirements for the house and must participate in activities required by the house program. In order to live in a special program house (Co-ops, Academic Theme Houses, Ethnic Theme Houses, and the focus portion of a Focus House) you must meet the criteria set by the residence. If you select any of these residences and get assigned without meeting their pre-requisites, you will lose this assignment and will need to participate in the next assignment round in order to get housing. Do not list any of the following residences if you do not meet the requirements. Please indicate the residences for which you have met all assignment criteria.

I meet the criteria for at least one of the choices listed below, and would like to be able to list these choices on my application. **Y / N** *(circle one)*

### Academic, Language and Culture Houses

- EAST House—East Asian Studies Theme House
- Haus Mitteleuropa—Central European Theme House
- La Casa Italiana—Italian Language and Culture
- La Maison Française—French Language and Culture
- Slavianskii Dom—Slavic/East European Theme House
- Storey—Human Biology Theme House
- Yost—Spanish Language and Culture

### Focus Houses

- Branner—Public Service
- Murray—Comparative Studies in Race and Ethnicity
- Kimball, in Manzanita Park—Arts & Performing Arts
- Adelfa, in Lagunita Court—Writing

### Cooperative Houses

- Chi Theta Chi
- Columbae
- Enchanted Broccoli Forest
- Hammarskjöld House (co-op with an international theme)
- Kairos
- Synergy
- Terra

# WORKSHEET FOR AXESS APPLICANTS, CONTINUED

## Residence Choices

Rank your residence choices in order of preference. Write the rank number next to each house name below so that you will have your choices ready when you log on to Axess (<https://axess.stanford.edu>).

### Special Program Houses\*

- \_\_\_ Adelfa (*focus portion*)—Lagunita Court
- \_\_\_ Branner (*focus portion*)
- \_\_\_ Chi Theta Chi—Row
- \_\_\_ Columbae—Row
- \_\_\_ EAST—Governor's Corner
- \_\_\_ EBF—Row
- \_\_\_ Hammarskjöld—Row
- \_\_\_ Haus Mitteleuropa—Row
- \_\_\_ Kairos—Row
- \_\_\_ Kimball (*focus portion*)—Manzanita Park
- \_\_\_ La Casa Italiana—Row
- \_\_\_ La Maison Française—Row
- \_\_\_ Murray (*focus portion*)—Governor's Corner
- \_\_\_ Slavianskii Dom—Row
- \_\_\_ Storey—Row
- \_\_\_ Synergy—Row
- \_\_\_ Terra—Cowell Cluster
- \_\_\_ Yost—Governor's Corner

\*You must meet the prerequisites in order to live in these residences.

### Residence Halls

- \_\_\_ Any Coed Residence Hall
- \_\_\_ Branner Hall (*non-focus*)
- \_\_\_ Any Crothers Hall

#### PLEASE NOTE

If you select an "any" option (example: "Any Lagunita Court"), your group may be split among the houses in that choice.

### Residence Halls, continued

- \_\_\_ Crothers single
- \_\_\_ Crothers one-room double
- \_\_\_ Any Florence Moore
- \_\_\_ Alondra
- \_\_\_ Cardenal
- \_\_\_ Faisan
- \_\_\_ Gavilan
- \_\_\_ Loro
- \_\_\_ Mirlo
- \_\_\_ Paloma
- \_\_\_ Any Lagunita Court
- \_\_\_ Adelfa (*non-focus portion*)
- \_\_\_ Eucalipto
- \_\_\_ Granada
- \_\_\_ Naranja
- \_\_\_ Ujamaa—Lagunita Court
- \_\_\_ Any Manzanita Park
- \_\_\_ Castaño
- \_\_\_ Kimball (*non-focus*)
- \_\_\_ Lantana
- \_\_\_ Murray (*non-focus*)
- \_\_\_ Roble Hall
- \_\_\_ Any Sterling Quadrangle
- \_\_\_ Potter
- \_\_\_ Robinson
- \_\_\_ Casa Zapata—Stern Hall
- \_\_\_ Toyon Hall (*automatic priority for Sophomores*)
- \_\_\_ Okada—Wilbur Hall

### Apartments and Suites

- \_\_\_ Escondido Village Apartments (*winter and spring only, if needed*)
- \_\_\_ Mirrielees Apartments
- \_\_\_ Oak Creek Apartments (*off-campus, winter and spring only*)
- \_\_\_ Governor's Corner Suites—4 (*automatic priority for groups of four or eight*)
- \_\_\_ Governor's Corner Suites—6 (*automatic priority for groups of six*)
- \_\_\_ Governor's Corner Suites—individual (*available during waiting list assignment rounds*)

### Non-Program Self-Operated Houses

- \_\_\_ Any Self-Operated House
- \_\_\_ 680 Lomita
- \_\_\_ 717 Dolores
- \_\_\_ Bob
- \_\_\_ Durand
- \_\_\_ Grove Mayfield
- \_\_\_ Jerry
- \_\_\_ Mars
- \_\_\_ Muwekma-tah-ruk—Row
- \_\_\_ Narnia
- \_\_\_ Phi Sig
- \_\_\_ Roth (*female only*)
- \_\_\_ Any Xanadu
- \_\_\_ Xanadu single
- \_\_\_ Xanadu one-room double
- \_\_\_ Xanadu two-room double
- \_\_\_ Xanadu triple
- \_\_\_ ZAP

### Final Choice (you must check one):

- Assign me to any residence for which I am eligible. (This does not include Special Program Houses.) This preserves my guarantee status.
- Assign me only to the residences I have listed above. If I am not assigned, I understand that I will lose my guarantee status for this year.

### To Apply

- Go to <https://axess.stanford.edu>. Your browser must have cookies and javascript enabled.
- Select "Links and Contacts" from the Axess menu bar.
- Select "R&DE Application."
- Select "Submit application or renew contract" and follow the prompts.
- Carefully review your choices before you submit your application.
- If you have trouble submitting your application, contact Housing Assignments at 650-725-2810 or [housingassignments@lists.stanford.edu](mailto:housingassignments@lists.stanford.edu).
- If you have successfully submitted an application, you will see a confirmation page.

### After You Apply

- To verify that Housing Assignments has received your application, select the "View housing application" option in Axess
- You may update your application until the final deadline

### Housing application information is confidential and provided only to residence staff who make room and apartment assignments.

Note: Stanford University may ask you to provide certifiable documents of facts detailed in your housing application or on your signed Residence Agreement. Any misrepresentation of facts for housing purposes is considered a violation of the Stanford University Residence Agreement and the Fundamental Standard of student conduct and may result in the loss of housing privileges and/or possible University disciplinary action.

Updated April 2009. For more information please contact your Housing Front Desk or the Housing Assignments Office:  
630 Serra Street, Suite 110, [housingassignments@lists.stanford.edu](mailto:housingassignments@lists.stanford.edu) or 650-725-2810