

## 2012-13 G.J. Lieberman Fellowship Application Guidelines School of Humanities & Sciences

### Description

The Lieberman Fellowship is awarded to a student who, in addition to being an outstanding young scholar, intends to pursue a career in university teaching and research, has distinguished him or herself as a University citizen, and has demonstrated potential for a leadership role in the academic community. This is one of Stanford University's premier awards for doctoral students. Departments nominate students to apply for this award.

Questions about eligibility should be directed to Ayodele Thomas ([ayodele.thomas@stanford.edu](mailto:ayodele.thomas@stanford.edu); 650-724-3712).

### Application Procedures

COMPLETED Lieberman applications must be submitted **online** by the deadline listed below. Incomplete applications **WILL NOT** be considered and **applicants are urged to arrange for support letters early in the application process**. The H&S Dean's Office will screen, through its own review procedures, the applicants forwarding to the VPGE, one highly qualified applicant for each of the three clusters (Humanities, Natural Sciences, Social Sciences). Final selections should be made by mid-April.

The online application can be found by going to <http://gus-humsci.stanford.edu> and clicking on the "Graduate Student Funding" link on the right. Instructions for using the Online Fellowship Application can be found at the end of this document.

A complete online application will include the following:

1. Online Student Profile and application (see instructions that follow)
2. Future plans statement (1-2 pages) from the nominee
3. Upload the following in a single file (PDF or DOC)
  - a. Teaching Statement (1-2 pages) from the nominee
  - b. Evidence of the candidate's teaching ability (Titles and numbers of the courses taught; Year and the quarter the courses were taught; Number of students enrolled in the courses)
4. Three recent course evaluation "summaries" from courses you've taught or served as a TA.
5. Curriculum vitae
6. Upload copy of current transcript (unofficial AXESS transcript saved as HTML, JPG, or PDF is acceptable)
7. Two letters from faculty (one of which should be from your academic advisor). Both letters should address your academic achievements and promise as a scholar and a leader in the academic community and your teaching career at Stanford. (You can send your recommenders instructions on submitting letters when you initiate your online application).

**Deadline for Application:  
March 2, 2012 (midnight)**

## Instructions for using the School of Humanities & Sciences Online Fellowship Application 2011-12 Academic Year

You may apply for the following awards using these instructions: *GRO, Eisenhower/Roberts, Lurcy, Lieberman (Natural Sciences & Social Sciences), ARCS, Pigott and Kwoks*. For the Mellon, Whiting, and Lieberman in the Humanities & Arts, apply through the Stanford Humanities Center:  
<http://shc.stanford.edu/>.

The online application can be found by going to <http://gus-humsci.stanford.edu> and clicking on the "Graduate Student Funding" link on the right. (Direct link is <http://www.stanford.edu/dept/humsci/cgi-bin/gus/content/current-funding>).

There are four steps for submitting an online application. Links for all 4 steps can be found on the "Welcome Page" when you log into the online application.

1. *Edit your student profile*. This single profile will be used with all applications submitted with this system. Please make sure that it remains up to date.
2. *Initiate a new application*. This step should only be completed once each year for each fellowship/award. If you accidentally create a duplicate application, you will be able to delete the duplicate when you go to edit your applications.
  - Note that only the Lieberman, ARCS and Pigott are Fellowship/Award type: "Nomination" and require a nomination from your department. All other awards are "Open" and anyone meeting the fellowship guidelines can apply.
3. *Edit existing applications*. Once you have initiated a new application, you will be able to go back and edit it as many times as you would like before the application deadline. There is no separate process for your final submission of the application (i.e. no "Submit" button). Once the application deadline has passed, all applications on file will be reviewed in their current status.
4. *Request recommendation(s)*. Once you have entered your recommender information in your application, you can request that an email be sent to your recommender(s). We recommend following up with your recommender(s) to make sure that they received the request.

### File Format

All files should be submitted as Word (\*.doc or \*.docx), PDF (\*.pdf), or JPG (\*.jpg) files. When you update your application, you should receive an e-mail message confirming that the application was updated that lists submitted files.

Questions: Contact [gus-helpme@stanford.edu](mailto:gus-helpme@stanford.edu)