

Charge to the Committee on Land and Building Development

(Revised 8/24/95, 9/01/97, 10/20/98, 9/26/01)

General Charge

The Committee on Land and Building Development (UCLBD), under the general guidelines for committees outlined in the Office of the President's letter, of August 1, 1989 is charged with the responsibility for providing input and/or recommendations to the President and appropriate administrative officers on the planning and development of campus academic lands; on basic design guidelines for architecture and landscaping; and planning for transportation systems. This advisory responsibility extends to all Stanford lands, excepting the Faculty Housing Areas, SLAC and lands assigned to the Stanford Management Company for income producing purposes.

The areas of review for the committee shall include:

1. Campus-wide and region plans, including the Stanford Community Plan;
2. General design guidelines for both campus and medical center, including bulk and setbacks; and for existing buildings of historic value; review of the Historic Values Index and its application;
3. Campus transportation systems plans; and
4. Such other matters that might affect the general planning of campus lands and facilities.

The Committee will make its recommendations to the President, whenever possible, in a timely fashion.

Membership

The Committee shall include twelve voting members as follows:

- six members of the Academic Council nominated by the Faculty Senate Committee on Committees;
- three staff members; and
- three students nominated by the ASSU Committee on Nominations.

The term of membership for voting members shall be for three years (excluding the student members, who will serve one-year terms), effective October 1 of the year of appointment and ending September 30 of the third year.

Ex-Officio members without vote shall be:

- Associate Vice Provost for Planning/University Architect (Secretary)
- Associate Vice Provost of Facilities
- Associate Vice Provost of Capital Planning and Management
- Executive Director of Stanford Campus Residential Leaseholders (SCRL)
- Representative of Stanford University Medical Center

The Chair of the Committee shall be one of the faculty members and shall be named by the President.

Subcommittees

The Committee may establish such subcommittees as it finds necessary in dealing with its responsibilities. The membership of each subcommittee shall include at least three members from the parent committee, while additional members may be drawn from any part of the University community. One standing subcommittee is on the Historic Values Index.

Meetings

The Committee shall normally meet once each month during the 9 months of the academic year.

Special meetings may be scheduled for purposes of orientation, and/or review of the annual building status report.

Staff Support

The University Architect/Planning Office is responsible for providing staff and secretarial assistance to the Committee and its subcommittees.

Reports

The Committee Chair shall submit a report of the Committee's action to the President and the Chair of the Board of Trustees' Land and Buildings Committee a week in advance of each scheduled Board of Trustees meeting. In addition, the Chair shall submit an annual report to the President of the University no later than August 1st of the committee year.