

DATE: May 20, 1997

TO: Members of the Thirtieth Senate and Steering Committee

FROM: Susan Schofield, Academic Secretary

RE: 1997-98 Schedule of Meetings of Senate XXX & Steering Committee XXX

Documents Due Date Academic Secretary Bldg. 310, Room 205 Monday	Steering Committee XXX Bldg. 170, Room 20 Noon-2:00 PM Tuesday	Senate XXX School of Law, Room 180 3:15 PM - 5:15 PM Thursday
<u>FALL QUARTER</u>		
	09/16/97	
09/15/97	09/23/97	10/02/97
09/29/97	10/07/97	10/16/97
10/13/97	10/21/97	10/30/97
10/27/97	11/04/97	11/13/97
11/10/97	11/18/97	12/04/97
12/01/97	12/9/97	[01/08/98]
<u>WINTER QUARTER</u>		
	[12/9/97]	01/08/98
[12/01/97]	01/13/98	01/22/98
01/05/98	01/27/98	02/05/98
01/19/98	02/10/98	02/19/98
02/02/98	02/24/98	03/05/98
02/16/98	03/10/98	[04/02/98]
03/02/98		
<u>SPRING QUARTER</u>		
	[03/10/98]	04/02/98
[03/02/98]	04/07/98	04/16/98
03/30/98	04/21/98	04/30/98
04/13/98	05/05/98	05/14/98
04/27/98	05/19/98	05/28/98
05/11/98	06/02/98	06/11/98
05/25/98		

NOTE: If special meetings of the Senate need to be scheduled, which occurs occasionally, they will be scheduled on the intervening Thursdays. Administrative Sessions will be scheduled in addition to regular Senate meetings, as needed.

For consideration at a given meeting of the Thirtieth Senate (dates shown in the right-hand column), copies of the documents must be available in the Academic Secretary's Office on the date shown in the left-hand column in that row. Documents are mailed sequentially to the Steering Committee and then to the Senate one week prior to the date of each meeting. All documents must bear the appropriate Document number (SenD#XXXX). For assistance with document numbers and number of copies needed, please call Trish Del Pozzo, 3-4992.