

STARS (PeopleSoft ELM) Glossary

Term	Description	Characteristics
Activity	<p>An Activity is the base learning element in STARS in which learners may enroll and participate. Also called “learning activities”, they are made up of one or more of the following components:</p> <ul style="list-style-type: none"> • Sessions: Scheduled, instructor-led training that is conducted in a classroom or other physical meeting place • Web-based: Self-paced content that is delivered through the internet • Webcasts: Scheduled, instructor-led training that is conducted via the internet, such as WebEx or Centra • Tests: Delivered through the internet. • Surveys: Delivered via the internet; for example, a post-class evaluation • Assignments: Examples include reading assignments, workbook exercises, etc 	<ul style="list-style-type: none"> • An activity may have a status of Enrolled, Planned, Waitlisted, Pending Approval, In-progress, Dropped, Incomplete or Completed. • Learners enroll in activities, not in catalog items. <p>Activities are the equivalent of “Classes” in Stanford’s Time Schedule.</p>
Catalog Item	<p>Catalog Items are specific topics of learning. All activities that belong to a given catalog item share the same:</p> <ul style="list-style-type: none"> • Prerequisites • Equivalent courses • Keywords • Objectives 	<ul style="list-style-type: none"> • An Item is a subject holder; it can hold multiple activities. • Learners can add catalog items to their Plan. • Learners enroll in activities, not in catalog items. <p>Catalog Items are the equivalent of “Courses” in Stanford’s Course Catalog.</p>
Program	<p>Programs consist of one or more sets of catalog items or other programs, whose completion may lead to the fulfillment of one or more learning objectives. STARS supports two types of programs:</p> <ul style="list-style-type: none"> • Curriculum programs • Certification programs 	<ul style="list-style-type: none"> • Learners register for programs and must subsequently enroll in the associated activities. • The program identifies the catalog items (courses) that are part of the learning path. Learners can then select the specific activities in which to enroll. This gives learners the flexibility to select the delivery methods and dates that work best for them. • Learners complete a program after completing all required activities in the program. • Learners can self-register or be registered by their manager or an administrator. • Unlike activities, programs have no registration limits or waitlists.
Certification	<p>A Certification is a type of program that has a fixed begin date and end date. Typically, they include tests that learners must pass to become certified for a set period of time. Certification programs are particularly useful when learners must acquire a certificate or license, or they must develop or become proficient in a particular skill or competency within a given timeframe.</p>	<ul style="list-style-type: none"> • Learners must complete a certification program within a set period of time after registering for the program or the program registration status will be marked “Incomplete”.

Recertification	A Recertification is a type of program. It specifies the catalog items, programs, or both that a learner must complete to become recertified after a certification expires.	<ul style="list-style-type: none"> Registration process for a recertification is the same as for a certification.
Curriculum	A Curriculum is a type of program. It specifies a recommended sequence of learning activities designed to facilitate obtaining a coherent set of skills or knowledge. Learners can progress through activities at their own pace.	<ul style="list-style-type: none"> Learners may progress through activities at their own pace. Unlike certifications, completed curricula do not expire.
Action	Description	Characteristics
Register	Learners register for a program.	<ul style="list-style-type: none"> Learners register for programs and must subsequently enroll in activities.
Enroll	Learners enroll in an activity to reserve a seat for classroom session, or to launch an online activity.	
Add to Plan	Bookmarks an activity or item to view and enroll in the activity later, or bookmarks a program to view and register for the program later.	<ul style="list-style-type: none"> Adding an activity to plan does not enroll the learner in the activity. Learners must explicitly enroll in activities in order to attend or launch the activities.