



travel hotel information

5

Desert Research Institute, October 13th & 14th

Seminar will be held at the Elizabeth Stout Conference Center at the Desert Research Institute (DRI) in Reno, Nevada. The Eldorado Hotel is within short driving distance to DRI. Room rate is \$49 + taxes. Call Ramsey McKay at DRI, 775-673-7446 or e-mail him at travel@DRI.edu to make a hotel reservation. See www.prizim-inc.com/Local/Local.htm for detailed directions and parking info.

Massachusetts Institute of Technology, October 21st & 22nd

Seminar will be held in the Mezzanine Lounge at the MIT Stratton Student Center, Building W20. Given the urban setting, please make your travel, hotel, and parking arrangements early to assure smooth passage to and from the seminar. Detailed information, including how to reserve parking, is available at www.prizim-inc.com/Local/Local.htm.



workshop information

6

See www.prizim-inc.com/Local/Local.htm for detailed workshop agendas.

DESERT RESEARCH INSTITUTE

THURSDAY, October 14, 2004 (8:00 am - Noon)

How to Develop and Execute an Effective Internal Audit Program to Monitor EH&S Compliance and Performance

Once procedures are in place to ensure proper management of wastes and regulatory compliance, the next step is to check to see if the procedures work. This workshop will help you put in place an effective and cost-efficient internal auditing program to determine compliance status and identify areas for improvement. It will help you conduct audits that add value and provide clear program direction rather than becoming a burden or liability.

MASSACHUSETTS INSTITUTE OF TECHNOLOGY

FRIDAY, October 22, 2004 (8:00 am - Noon)

Safety, Security, Emergency Planning, and Response - An Integrated Approach for Laboratory Organizations

OSHA, RCRA, SPCC, DOT, CDC – all have specific emergency planning requirements. How do you get all these plans to meet along the edges for a more seamless approach to incident response? This interactive workshop will help participants develop a comprehensive approach to incident response that integrates emergency planning, safety, and security requirements and, most important, makes users and responders more confident and effective when reacting to an incident.

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Regional EH&S Seminars

Overwhelmed by campus and laboratory environmental health & safety (EH&S) management challenges? Help is on the way! High caliber educational seminars are coming this October to Reno, NV and Boston, MA. Each one-day seminar provides the latest information on current topics and is followed by a focused half-day workshop. The goal of these events is to bring reasonably priced, yet timely and valuable, professional development opportunities to those who have interest in campus or laboratory EH&S issues. Though focused on universities, past seminars have proven that people from any laboratory-based organization, large or small, will benefit from attending. Each seminar offers a great opportunity to get to know your colleagues and area experts.

The Campus Safety, Health and Environmental Management Association (CSHEMA) and PRIZIM Inc. (PRIZIM) have partnered to create these seminars. CSHEMA is an international organization dedicated to excellence in EH&S professional practices in academia. PRIZIM is a highly respected EH&S management consulting firm and publisher of the electronic information service eLS&EM.



seminar highlights

- Learn how others get management support and multiply their efforts;
- Obtain strategies for keeping up in a complex regulatory environment;
- Get the latest information on hazardous materials security issues;
- Find out about all those other environmental regulations (beyond RCRA).

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| 2&3 SEMINAR AGENDAS | 4 REGISTRATION FORM | 5 TRAVEL INFORMATION | 6 WORKSHOP INFORMATION |
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Desert Research Institute
AGENDA

WEDNESDAY, October 13, 2004

The Essential Elements of EH&S Management

- 8:00 - 8:30 Registration, Coffee, and Wake-up Conversation
- 8:30 - 8:45 Welcome and Agenda Overview - Alan Austin and Martha McRae, Desert Research Institute
- 8:45 - 9:30 Essentials of an Effective EH&S Management Program - Sue Fisher, Cal. State U. at Fullerton
- 9:30 - 10:00 Persuading Campus Leadership: Does EH&S Have to Be a Hard Sell? - Marty Shaub, U. of Utah
- 10:00 - 10:15 **Break**
- 10:15 - 11:00 Basics of Laboratory Safety - Ben Owens, U. of Nevada, Reno
- 11:00 - 11:30 HazMat Security: It's a Whole New World - Neal Langerman, Advanced Chemical Safety
- 11:30 - 12:00 Chemical Inventory Management: Finding the Right Approach - Larry Gibbs, Stanford U.
- 12:00 - 1:00 **Lunch on your own**
- 1:00 - 1:30 Biosafety Management: It's Not Just Select Agents - Michael Kivistik, U. of Nevada, Reno
- 1:30 - 1:45 Life in a Complex Regulatory Environment: Keeping Up is Half the Battle - Leigh Leonard, PRIZIM Inc.
- 1:45 - 2:00 What Does Sustainability Have to Do with EH&S? - Steven G. Oberg, U. of Nevada, Reno
- 2:00 - 2:30 Teaming Up to Achieve a Disaster Resistant Campus - Larry Gibbs, Stanford U.
- 2:30 - 2:45 **Break**
- 2:45 - 3:15 An EMS Approach to Hazardous Waste and DOT Transportation Requirements - Leigh Leonard, PRIZIM Inc.
- 3:15 - 4:00 Roundtable: Wading Through a Sea of EH&S Audit Programs, What Will Work for You? - Moderated by Martha McRae, Desert Research Institute
- 4:00 - 4:40 To Disclose or Not to Disclose: EPA's Audit Policy - Nancy Rumrill, Region 9 EPA
- 4:40 - 5:00 **Q & A and Closing Remarks**

See section 6 for next day workshop details.

Certification Information: Each seminar approved for 1.0 ABIH CM Points. Each workshop approved for 0.5 ABIH CM Points. Eligible for CHMM CM Points as submitted by participant at time of recertification.

Regional EH&S Seminars planned for additional locations in 2005.

Massachusetts Institute of Technology
AGENDA

THURSDAY, October 21, 2004

Emerging Issues for EH&S Professionals

- 8:00 - 8:30 Registration
- 8:30 - 8:45 Welcome - Jamie Lewis Keith, MIT
- 8:45 - 9:30 Managing EH&S Information with Handheld Devices - Bill Van Schalkwyk, MIT and Joe Glogowski, MIT
- 9:30 - 10:15 Multiplying Your Efforts: Panel Discussion - Peter Schneider, Boston U.; Mary Corrigan, Harvard U.; Suzanne Howard, Wellesley College
- 10:15 - 10:30 **Break**
- 10:30 - 10:50 Current Issues: Computer Ergonomics - Lou DiBerardinis, MIT
- 10:50 - 11:10 Current Issues: Mercury Reduction - Leigh Leonard, PRIZIM Inc.
- 11:10 - 11:30 Current Issues: HazMat Air Transport Requirements - Catherine Zamparelli and Alvin Hudson, FAA
- 11:30 - 11:50 Current Issues: Vulnerability Assessment - Suzanne Howard, Wellesley College
- 11:50 - 1:00 **Lunch (provided)**
- 1:00 - 1:45 Beyond RCRA: All Those Other Environmental Regulations You Have Been Afraid to Ask About - Ged Olson, Palmer & Dodge
- 1:45 - 2:30 Your Facility and LEPC: Panel Discussion - Captain Gerald Mahoney, Cambridge Fire Dept.; Joe Griffin, Harvard U.; Marty Horwitz, Analog Devices
- 2:30 - 2:45 **Break**
- 2:45 - 3:30 Site Security Issues - Jim Gaffey, Region 1 EPA
- 3:30 - 4:30 Guidelines for Assessment and Remediation of Mold - Christopher D'Andrea, NYC Dept. of Health; Wayne R. Thomann, Duke U.
- 4:30 - 4:45 **Q & A and Closing Remarks**
- 6:00 - 8:00 **Reception at MIT Faculty Club**

See section 6 for next day workshop details.

PLEASE TYPE OR PRINT CLEARLY

Name _____

Title _____

Organization _____

Phone No. _____ Fax No. _____

Address _____

PO Box/Mail Stop _____

City _____ State _____

Zip _____

E-mail Address _____

- DRI Seminar:**
Oct. 13 & 14, 2004
Advance Registration Deadline:
Oct. 6, 2004
- MIT Seminar:**
Oct. 21 & 22, 2004
Advance Registration Deadline:
Oct. 14, 2004

Discounts apply to CSHEMA members. Contact Susan Lewis for membership information at 630-775-2227 or lewissu@nsc.org.

- Seminar (Members) \$175
- Seminar (Non-Members) \$225
- Workshop (Members) \$80
- Workshop (Non-Members) \$95

Includes: seminar materials & beverage breaks (and lunch at MIT).

Walkup registration is available for an additional \$25 per seminar or workshop.

Obtain a one-year subscription to the electronic information service, *eLaboratory Safety & Environmental Management*, at the special seminar rate of \$99 (Reg. \$165).

- Check here to take advantage of this offer (does not apply to subscription renewals).

METHOD OF PAYMENT:
Payment MUST be enclosed or registration will not be processed.

PRIZIM Inc.
Federal ID #52-1971039

- CHECK OR MONEY ORDER *(Made payable to PRIZIM Inc.)*

- Call to pay by Credit Card (Visa or Mastercard ONLY)

HOW TO REGISTER:

PRIZIM Inc.
7 Park Avenue
Gaithersburg, Maryland 20877
Phone: 301-840-9316, x133
Fax: 301-840-0139

CANCELLATION & REFUND POLICY:

Individuals who cancel 7 days prior to the seminar are entitled to a full refund. Cancellations for any reason received after that date will be subject to a \$50 service fee per registrant. Notification of cancellation must be received *in writing*, and refunds will be issued within 30 days after the seminar. Substitutions for a registered attendee may be made at any time.