

South Africa: Contested Transitions

ELECTRONIC PAPER SUBMISSION

To facilitate sharing information and analyses among seminar members, papers for History 48Q will be submitted electronically and posted on the Coursework web site. (To be sure that access to course papers is limited to course members, we will use the Coursework part of the web site rather than the public web site.)

To permit broad access, papers will be uploaded to the appropriate folder within the Course Papers folder in Course Materials. Everyone in the class has access to that folder. Subsequently, a copy of the paper, with my comments and evaluation, will be available to the paper's author in the Drop Box section of the web site.

Papers may be submitted in Word Perfect, Microsoft Word, or text format.

One challenge in electronic submission is labeling. While all (or nearly all) students understand the importance of making sure that their papers include their name, the class, and the paper title, it is common to submit work electronically that is labeled ambiguously, for example, `paper.doc` or `firstpaper.doc` or `report.doc` or `analysis.wpd`. To eliminate confusion and reduce the professor's stress, be sure that the paper's filename distinguishes it from other students' papers and from your own earlier and subsequent papers:

StudentName_H48Q_ShortTitle.doc

(example: *Samoff_H48Q_BikoAnalysis.doc*)

To submit papers and outlines electronically on our course web site:

1. Go to coursework.stanford.edu
2. Login using your Stanford ID
3. Select our course, **W09-HISTORY-48Q-01**
4. Select **Course Materials**
5. Select (expand) **Class Papers**
6. **Select the appropriate sub-folder:**
 - Analytic Essay 1, select ADD
 - Analytic Essay 2, select ADD
 - Critical Essay, select ADD
7. Select **File Upload** and then **Browse** to find the file on your computer
8. Enter your name and a short title in the Title box and complete the form to upload your paper
9. If you have problems uploading your paper, you can send it to me as an attachment to an email message sent to:

joel.samoff@stanford.edu