

Dear Chem 31A/B Students,

Before attending the first day of class you must have purchased an RF transmitter, available at the bookstore, and have entered your **SUNetID** into it. Below are very precise instructions for entering your **SUNetID** into your RF transmitter. Follow them to the letter and you should be fine on Tuesday.

TO ENTER YOUR **SUNetID** INTO YOUR RF TRANSMITTER:

- 1) Turn your RF transmitter on by flipping the switch at the bottom left from the circle (off) to the line (on).
- 2) Press the asterisk button (it is located to the right of the green arrow) until you see "Setup Menu" on the display screen.
- 3) Use the up and down arrow buttons (to the left of the green arrow) to navigate until the display screen says "ID" under "Setup Menu" and then press the green arrow button.
- 4) Now, use the letter and number buttons on the upper right of the RF transmitter to enter your **SUNetID**. For example, my stanford e-mail address is jks425@stanford.edu. For my **SUNetID**, I WILL enter jks425 AS OPPOSED TO my number ID, my e-mail address, or my name.
While entering your **SUNetID** you may notice that the keypad only has the letters A, B, C, D, and E. To access the rest of the alphabet, press any letter and then use the arrow keys to the left of the green arrow button to cycle through the alphabet.
- 5) Once your ID is entered EXACTLY as it is in your e-mail address with the exception of being all uppercase, press the green arrow button. You are now finished and the display should say "Setup menu" and "ID: your ID here".

Turn your RF transmitter off.